

Report to	Tidworth Area Board
Date of Meeting	18th November 2013
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to determine:

4 member led applications

1. Tidworth Community Area Awards, Cllr Chris Williams, £990
2. St John's Ambulance, First aid training for schools, Cllr Chris Williams, £500
3. TCAP second tranche funding, Cllr Charles Howard, £4,000
4. Schools Christmas Concert, Cllr Mark Connolly, £850

To consider officer recommendations in respect to 2 Community Area Grant Applications

1. Grant application, Netheravon Village Hall, improvements to acoustics and lighting, £3508.50, **Officer Recommendation- Approve in full.**
2. Grant application TCAP, Tidworth Community Area Museum fittings, £1371.15, **Officer Recommendation-Approve in Full**

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Tidworth Area Board has been allocated a 2013/2014 budget of **£42816 Capital and £11,708 revenue**. In 2013/14 only capital funding is available for community area and digital literacy grants. Community partnership core funding, area board operational funding and some small project support can be paid from the revenue budget as it allows.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the Tidworth area board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants,

introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blog site](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this report	Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision
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2. Main Considerations

Tidworth Area Board has been allocated a 2013/2014 budget of **£42,816 Capital** that may be allocated through Community Area Grants and Digital Literacy Grants, **£11,708 Revenue** that can include core funding for the CAP. Grants allocated at the July meeting left a balance of **£42,816 Capital and £7,045 Revenue**. There is a further **£11,757 for Transport group priorities**

- 2.1. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.2. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.

2.3. There are now 2 funding round remaining during 2013/14. Deadlines for receipt of funding applications are **6 weeks before** the following area boards:

- **20th Jan 2014**
- **17th March 2014**

2.4. The Community Area Manager has delegated authority to authorise grant payments up to £500 between area boards where a project needs to be funded urgently. This will be in consultation with and agreement of the Chair and Vice-Chair of the board, all projects must meet the community grants criteria and be ratified at the next meeting of the area board.

3. Environmental & Community Implications

3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Awards must fall within the Area Boards budget allocated to the Tidworth Area Board.

4.2. If grants are awarded in accordance with officer recommendations at this meeting, Tidworth area board will have a balance of **£37,936.35 Capital and £705 Revenue.**

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
R/Tid 13/03	Cllr Chris Williams	Community Area Awards	£990

8.1 This is a member project sponsored by Cllr Chris Williams, to fund the Tidworth Community Area Awards from the area boards' revenue budget.

8.2 The annual Tidworth Area Awards recognises the voluntary endeavour of individuals and groups across the Tidworth Community Area, bringing together all sections of the community in celebration and recognition of this effort. This includes military and civilian volunteers and there is also a category for schoolchildren, so the Awards represent the whole spectrum of volunteering in the area.

8.3 The awards are extremely well attended each year and the whole community is involved in making nominations. The event is one of the few events that bring the military and civilian communities together in recognition of the contributions made by everyone to the wellbeing of the community.

8.4 The awards trophy sponsors include the Police, Aster Communities, Tidworth Garrison, Schools, Youth, Chamber of Commerce, Aspire Defence Ltd (environmental projects) and Charity Fundraising. Thus the awards further support the development of partnership working across the area.

8.5 The nominated persons gain enormously by having their contribution to the area recognised, and this in turn can inspire others to volunteer into the future. The attendance of the Ld Lt of Wiltshire, MP Claire Perry, the Garrison Commander and members of local councils ensures that the persons nominated receive the highest level of recognition and promotion. As a result, the whole community area continues to benefit from this awards scheme.

8.6 The project links to the objectives set out in the community plan to increase volunteering and support and recognise the contributions of volunteers. It also links to objectives around bringing military and civilian communities together and improving communication across the community area.

The cost of the awards are £1110 which includes

Winners mini trophiespla	360
Certificates	10
Frames	120
Venue	120

Schools choir transport	200
Military Wives choir transport	100
Main Trophy engraving	65
Mini Trophy engraving	85
Postage	50

8.7 There is a donation of £150 towards costs leaving a shortfall of £990 which is the amount requested from the area board.

8.8 The area board is requested to support this application.

8.1

Ref	Applicant	Project proposal	Funding requested
RTid 13/04	Cllr Chris Williams	First aid training for schools	£500

8.1.1 This is a member project sponsored by Cllr Chris Williams, to be allocated from the area board revenue budget, to support St John's ambulance Service to train local students in First Aid techniques. This includes Primary Patient Survey, Patient Care and Communication and either Resuscitation, Choking, Severe bleed, Unconscious casualty or Heart attack.

8.1.2 This grant will form part of the National aim of St John's to teach life saving skills to young people.

8.1.3 Slow ambulance response times have been a well documented issue in our community area over several years. This project will ensure that there are more young people in the community area trained in first aid skills which they can share with family and friends.

8.1.4 The work will also ensure that young people who would not otherwise have this opportunity are enabled to access such training.

8.1.5 St John's Ambulance Service will work with local schools/extended services to identify target schools.

8.1.6 The aim is to deliver training to upwards of 300 young people at a cost of £500.

8.1.7 The board is asked to support this request.

8.2

Ref	Applicant	Project proposal	Funding requested
RTid 13/02	Cllr Charles Howard	TCAP second Tranche funding	£4000

8.2.1 This is a member project sponsored by Cllr Charles Howard, to be allocated from the 2013/14 revenue budget.

8.2.2 The project is to provide Tidworth Community Area Partnership with the second tranche of its funding from the area board for the financial year 2013/14. This will enable TCAP to continue to operate effectively and to support the work of the area board.

8.2.3 The work of the community area partnership is important to the development of the community area. The partnership develops the community plan for the area, engages all local partners, develops community events and activities and supports the work of the area board.

8.2.4 The local community will benefit from the delivery of the actions and priorities set out in the community plan for the area, The community will also benefit from partners working together across the community area in TCAP meetings and as part of thematic action groups on a range of topics including, health, housing, education, young people etc. The community will also benefit from the range of events and activities led by or supported by TCAP e.g. annual area awards, annual Christmas concert.

8.2.5 TCAP has submitted a full report on its activities over the last year and a plan of activities for the current year in line with the Community Area Partnership Agreement.

8.2.6 The board is asked to support the payment of the second tranche of TCAP funding for the financial year 2013/14 of £4,000.

8.3

Ref	Applicant	Project proposal	Funding requested
RTid/ 13/05	Cllr Mark Connolly	Schools Christmas Concert	£850

8.3.1 This is a member project sponsored by Cllr Mark Connolly, to be allocated from the 2013/14 revenue budget.

8.3.2 The project is to enable schoolchildren from across our community area to come together at Christmas time to a community concert organised especially for them, supported by the Band of the Prince of Wales, thus integrating the military and civilian communities.

8.3.3 The project is needed to support the development of community cohesion and enable children for both military and civilian communities to come together. The schools concert is an annual event and is now part of the planning for Christmas for schools in the community area. It has become a major part of the cultural offer for young people and is becoming a local tradition.

8.3.4 Feedback from past events has been excellent and children look forward to the event each year. The community area is large and rural and children would not otherwise have the opportunity to come together to enjoy this type of activity.

8.3.4 This project links to the identified need to do more to bring military and civilian communities together and also the objective to provide more activities for young people from across the community area.

8.3.5 There is also a need to develop the arts and cultural offer across our community area as identified in the Joint Strategic Assessment. This project contributes to meeting that objective.

8.3.6 The project will bring together 500-600 children from across the community area to enjoy a cultural event together; it will showcase the Band of the Prince of Wales who is donating their services to benefit the community. It will also bring partners such as TCAP, Aster Communities, MOD and area board to plan and deliver a community cultural event. It will further help to maintain the traditions of the community area.

8.3.7 The cost of the project is £1600 which includes Public Liability Insurance £250, Theatre Hire, £200, Transport for rural schools, £400 and Goody Bags for each Child @£1 per head. In kind support has been received from the Band of the Prince of Wales who are donating their services. Aster Communities are donating the cost of goody bags for each child. There is a funding shortfall of £850 which is the amount applied for to the area board.

8.3.8 The area board is requested to support this application.

8.4

Ref	Applicant	Project proposal	Funding requested
C/Tid/1 3/03	Phoenix Hall Management Committee	Improving acoustics and lighting	£3508.50

8.4.1 Officers recommend that the Phoenix Village Hall Management Committee is awarded £3,508.50 towards the cost of improving acoustics in the village hall with the installation of an acoustic tile ceiling and renewal of light fittings.

8.4.2 Officers are of the opinion that this application meets the 2013/14 grant criteria. This is a capital project and the management committee has secured required match funding from other sources.

8.4.3 It is hoped that the improvements will enhance the audio and visual

quality in the facility, enabling the local community to better enjoy activities at the hall. It is also hoped that the improvements will increase the income from hall hire, making it more sustainable.

8.4.4 The application demonstrates a link to the Tidworth Community Area Plan 2013 – 2023 under the Housing and Built Environment and Culture and Leisure themes in that it:-
 - improves an existing community hall used by most of the local population.
 - encourages community use of the facility

8.4.5 The Hall is a charity, managed by a committee under the supervision of trustees for the benefit of the local community.

8.4.6 The total project cost is £7,017, the management committee has secured £3508.50, leaving a shortfall of £3,508.50 which is the amount applied for to the area board.

8.5

Ref	Applicant	Project proposal	Funding requested
C/Tid/13/03	TCAP	Tidworth Community Area Museum	£1371.15

8.5.1 Officers recommend that the TCAP is awarded £1371.15 towards the cost of setting up Tidworth Community Area Museum to be housed in the New Garrison Theatre.

8.5.2 The application meets the 2013/14 grant criteria. This is a capital project and TCAP has secured required match funding from other sources.

8.5.3 The project is to supply display cases, display boards and wall mountings for The Community Museum to be housed in the new Tidworth Garrison Theatre. A large amount of memorabilia has been collected on the old Garrison Theatre which was established in 1909 will shortly be demolished. The Pickernell family have amassed posters, billings and photographs recollecting the history of the theatre which they would now like to share with the local community.

8.5.4 The collection also includes a considerable number of photographs and archive material from Tidworth and the local area, including records of royal visits and events. Local Parishes and Town's have also shown a wish to display items in the museum.

8.5.5 The application demonstrates a link to the Tidworth Community Area

Plan 2013 – 2023 to

Develop the cultural offer in the local area and to support the development of tourism

8.5.6 The whole community will benefit from this project through being able to access memorabilia from the past highlighting significant events in the community's history. Schools will benefit from being able to use this material as a resource to support teaching and learning. It is hoped that the museum will act as a draw for tourists to the area and will further support the development of the cultural offer.

8.5.7 The total project cost is £7,371.15 which includes the cost of canvasses, display boards, poster frames, projector and screen, in addition to room hire and installation costs. In-kind match funding of £6000 has been secured from the MOD and Aspire Defence Ltd to cover costs of venue hire and installation of the fixtures. The shortfall is £1371.15 which is the amount applied for to the area board.

8.5.8 TCAP will hold and administer the grant on behalf of the local community.

Appendices	Appendix 1 Grant Application – Phoenix Hall Netheravon Appendix 2 Grant application- TCAP, Tidworth Community Area Museum
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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